



Location compliance certificates

Location Compliance Certificates

If you hold:

- flammable (Classes 2, 3 and 4),
- oxidising (Class 5),
- toxic (Class 6), or
- corrosive (Class 8) substances

over certain amounts and in a single location, you will need a location compliance certificate.

The certificate shows that your storage area has been checked by a compliance certifier authorised by WorkSafe and meets the requirements in the Regulations.

What do the certifiers look for?

Before issuing a location compliance certificate, the compliance certifier will check that you have:

- a list of hazardous substances on site
- a site plan drawn to scale of your workplace showing:
 - all hazardous substances locations
 - hazardous areas, and
 - controlled zones
- fire extinguishers, if needed, and
 - you have the correct number
 - you have the correct type (with a rating of at least 30B), and
 - they are clearly visible and readily accessible
- stored your hazardous substances in areas that can be secured
- met specific storage requirements for class 6 (toxic) and class 8 (corrosive) and any other classes that require them
- stored incompatible substances separately
- set up and managed hazardous areas
- a Certified Handler available, if needed

- made sure that all workers have received the appropriate instruction and training
- procedures to prevent fires, particularly if you store flammable or oxidising substances
- signs in place, if needed
- an emergency response plan, if needed
- secondary containment, if needed
- the correct personal protection equipment (PPE) for the workers handling the substances
- clean-up materials for any substances that require them
- told WorkSafe about your hazardous substance location.

What is meant by a 'single location'?

A single location refers to a hazardous substances location - for example, a storeroom - on a property rather than the location of the property itself.

How this can help you.

What this means is, if you split the volume of the substances you hold into below-threshold quantities, and store them in separate locations (and at appropriate distances), you may not need a location compliance certificate.

How do you get a location compliance certificate?

You will need to engage a compliance certifier. They will come and check your workplace and, if it meets the requirements, they can issue a certificate. You can find a compliance certifier on the [WorkSafe website](#) (just search for 'compliance certifier').

How long does the certificate last?

If you have toxic and corrosive substances, the certificate is issued for three years.

If you have flammable or oxidising substances, the certificate is issued for one year. However, if you meet certain requirements you can apply to WorkSafe to have this extended to three years.



For more detailed information on location compliance certificates

The regulations

Class 2 and 3 hazardous substances

[Regulation 10.34, Health and Safety at Work \(Hazardous Substances\) Regulations 2017](#)

[Table 4, Schedule 9, Health and Safety at Work \(Hazardous Substances\) Regulations 2017](#)

Class 6 and 8 hazardous substances

[Regulation 13.38, Health and Safety at Work \(Hazardous Substances\) Regulations 2017](#)

The guidance:

[Location compliance certificates](#) (WorkSafe guidance)