

Application for exemption from CPD REQUIREMENTS DUE TO COVID-19

Submit this form with your CoC renewal application

Email: BoE_Secretariat@worksafe.govt.nz **Post:** New Zealand Mining Board of Examiners (BoE) Secretariat, PO Box 165, Wellington 6140

Some certificate of competence (CoC) holders have been unable to complete the continuing professional development (CPD) required to renew their CoC due to COVID-19 and its impact.

If you're in this situation, you can use this form to ask WorkSafe for an exemption that would allow your renewal application to be considered without having to complete the CPD requirements in full.

This application is for an exemption from Regulation 43 of the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016.

To be considered for an exemption, applicants are expected to:

- Have completed at least 80% of the CPD requirements applying to their CoC.
- Have been unable to complete the remainder of the CPD requirements due to the impacts of COVID-19. For example:
 - CPD events they were planning to do/attend were cancelled because of COVID-19 alert level restrictions
 - they or someone in their bubble has had COVID-19
 - they are at higher risk of the effects of COVID-19 and need to stay home, or
 - other extenuating circumstances directly related to effects of COVID-19 and alert level restrictions.
- Provide all the information required to support their exemption application.

In addition, the New Zealand Mining Board of Examiners must confirm the applicant meets all other requirements for the renewal of their CoC.

WorkSafe will consider exemption requests on this basis, and in accordance with section 220 of the Health and Safety at Work Act 2015, from CoC holders whose CoC renewal is due between 1 May 2020 and 31 December 2021.

1. CoC holder seeking exemption

Full legal name:

Phone:

Email:

Address: (include postcode)

CoC/s held for which CPD exemption is being applied for:

CPD hours required for each CoC:

CPD hours gained: (include any specialist requirements)

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2. Assessment

To help WorkSafe assess your exemption application please provide the following information.

Detail the reasons why have you not been able to complete 100% of your CPD requirements: (note the reasons must be directly related to COVID-19 and its impacts)

Detail what steps you have taken, since COVID-19 alert level restrictions have been in place, to complete any CPD activities:

3. Declaration

I declare to the best of my knowledge, the information provided in this application is true and correct. I understand that if my certificate of competence is renewed on the basis of information I have provided that is later found to be false, my certificate of competence may be suspended or cancelled.

Full legal name:

Date: DD / MM / YEAR

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The personal information you provide with this form is collected and will be used by WorkSafe for the purpose of assessing your application for an exemption from regulation 43 of the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016 and held in accordance with the provisions of the Privacy Act 1993. Information you provide will only be disclosed as required or permitted at law.

The provision of information by you is voluntary but if you do not provide full information WorkSafe may not be able to progress your application. Under the Privacy Act 1993 you may request access to or correction of personal information about you.

For more information about WorkSafe's Privacy Statement and Policy, please refer to the WorkSafe website: worksafe.govt.nz